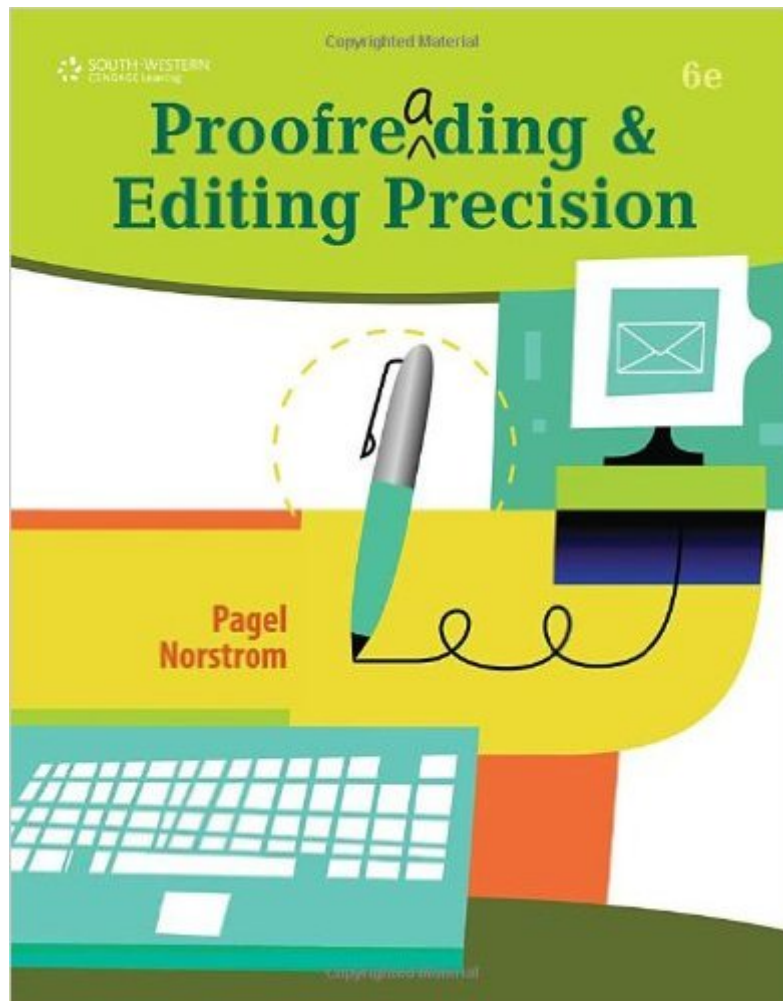


The book was found

# Proofreading And Editing Precision (with CD-ROM)



## Synopsis

Write better and succeed! PROOFREADING AND EDITING PRECISION gives you the tools to turn in perfect documents, whether it's for class or work. First PROOFREADING AND EDITING PRECISION gives you a short review of grammar rules, and then it gets quickly into its activity-oriented learning system. Plus, each topic is coupled with practice using real world documents formatted in Word 2007, so you'll get a head start on workplace success.

## Book Information

Paperback: 312 pages

Publisher: South-Western Educational Pub; 6 edition (January 1, 2010)

Language: English

ISBN-10: 0538450452

ISBN-13: 978-0538450454

Product Dimensions: 0.8 x 8.8 x 11 inches

Shipping Weight: 1.6 pounds (View shipping rates and policies)

Average Customer Review: 4.2 out of 5 stars [See all reviews](#) (24 customer reviews)

Best Sellers Rank: #320,810 in Books (See Top 100 in Books) #65 in [Books > Business & Money > Processes & Infrastructure > Office Automation](#) #137 in [Books > Reference > Writing, Research & Publishing Guides > Writing > Editing](#) #270 in [Office Products > Educational Supplies > Teaching Materials > Professional Development Resources](#)

## Customer Reviews

This is a great book, and has helped me a lot. Unlike the reviewer who gave this book a "one star" rating and a bad review, I read the fine print. If you're going to rent/buy a Kindle version of this book, you don't need the CD. All the files that come on the CD can be downloaded from the publisher's website as free content. Just go to [...] and click the access button under the heading 'Related Products & Free Materials' that is towards the middle of the page. Cheers, Hope you do well in your class, Tim

The book was what I wanted, but even though it is a rental, it would have been nice to not have someone else's answers pre-written in the book. This is normally a workbook that people write in, so in the future of you plan to rent these. I'd make a note somewhere that before returning, the renter must erase all markings in the book.

The book had some typos (proofreading errors) and mistakes in it. That was disappointing. I sent screen shots circled to the customer service support email, because I thought they would want to know. I bought the book for a proofreading class, used it as a reference for my writing, and to brush up on my writing skills.

This book has become an invaluable reference tool for every resume, letter or report that I write! This book should be in every household that cares about using the English language correctly!

Not as helpful as I was expecting, but may come in handy from time to time. Originally published 5 years ago, and a lot has changed since then, but there are some nice tips included.

This book taught me all the things I'd forgotten from my public school and college business course days. It was a wonderful refresher with many practical exercises.

This is a recap of my past classes but very helpful. Assignments aren't too hard and it seems kind of fun but that might be just me.

Its a little to boring and lacks a certain flair that a online book should have like the cd excercises

[Download to continue reading...](#)

Proofreading and Editing Precision (with CD-ROM) Proofreading & Editing Precision Developing Proofreading and Editing Skills w/ Student CD-ROM Package Photography: The Ultimate Editing Guide To Enhance And Create Stunning Digital Photos (Photography, Digital Photography, DSLR, Photoshop, Photography Books, ... Photography For Beginners, Photo Editing) A Detailed Guide to Self-Publishing with and Other Online Booksellers: Proofreading, Author Pages, Marketing, and More Copyediting and Proofreading For Dummies Phunny Stuph: Proofreading Exercises with a Sense of Humor You Can Ta Ka Di Mi This!: Improve & Expand Your Rhythmic Sense and Precision On Guard: Defending Your Faith with Reason and Precision The Penn State Blue Band: A Century of Pride and Precision Modernist Cooking Made Easy: Sous Vide: The Authoritative Guide to Low Temperature Precision Cooking Press Brake Technology: A Guide to Precision Sheet Metal Bending Precision Photoshop: Creating Powerful Visual Effects College Accounting: Career Approach with Quickbooks Accountant 2015 CD-ROM: A Career Approach (with Quickbooks Accountant 2015 CD-ROM) How to Prepare for the GED® Test (with CD-ROM): All New Content for the Computerized 2014 Exam (Barron's Ged (Book & CD-Rom)) A Manual for Writers of

Research Papers, Theses, and Dissertations, Eighth Edition: Chicago Style for Students and Researchers (Chicago Guides to Writing, Editing, and Publishing) A Manual for Writers of Research Papers, Theses, and Dissertations, Seventh Edition: Chicago Style for Students and Researchers (Chicago Guides to Writing, Editing, and Publishing) Cite Right, Second Edition: A Quick Guide to Citation Styles--MLA, APA, Chicago, the Sciences, Professions, and More (Chicago Guides to Writing, Editing, and Publishing) The Dramatic Writer's Companion: Tools to Develop Characters, Cause Scenes, and Build Stories (Chicago Guides to Writing, Editing, and Publishing) The Technique of Film and Video Editing: History, Theory, and Practice

[Dmca](#)